

LMS Event Data Field	Acceptable CSV Values for the Field	Notes about Field
Session ID	Numeric	<p>This field is the internal session identifier in a specific platform database; it is determined by the platform and cannot be edited or removed.</p> <p>One between Session ID and the Session UUID are mandatory, but both fields cannot have values in the same CSV row or you will receive an importing error.</p>
Session UUID	String	<p>Unique alphanumeric session identifier, automatically calculated by the platform when the course is created. It cannot be edited or removed.</p> <p>One between Session ID and the Session UUID are mandatory, but both fields cannot have values in the same CSV row or you will receive an importing error.</p> <p>This is field is case sensitive</p>
Event ID	Numeric	<p>Unique event identifier, automatically calculated by the platform when the course is created. It cannot be edited or removed.</p> <p>When this field is set, the import process will update the event with the CSV data.</p>
Event Name	String	
Event Description	String	
Event Date	YYYY-MM-DD (Example: 2021-04-29)	
Event Start Time	HH:mm:ss (Example: 09:00:00)	This field is mandatory
Event End Time	HH:mm:ss (Example: 18:00:00)	This field is mandatory

Break Start Time	HH:mm:ss (Example: 13:00:00)	<p>The break time is optional, but when used both <i>Break Start Time</i> and <i>Break End Time</i> must be specified.</p> <p>The <i>Break Start Time</i> must occur after the <i>Event Start Time</i>.</p>
Break End Time	HH:mm:ss (Example: 14:00:00)	<p>The break time is optional, but when used both <i>Break Start Time</i> and <i>Break End Time</i> must be specified.</p> <p>The <i>Break End Time</i> must occur before the <i>Event End Time</i>.</p>
Time Zone	Region/Local (Example: "Europe/Rome")	<p>Must match the timezone name format (without GMT + XX:XX) in the platform. Find the full list in the <i>Advanced Settings</i> area, <i>Date and Time</i> tab. For example, the time zone format for Jerusalem is "Asia/Jerusalem", while for Prague is "Europe/Prague".</p> <p>This field is case-sensitive.</p>
Instructor User ID(s)	Numeric (array) (Example: 1105,2347,7231)	<p>List of the event's instructors, identified by their User ID.</p> <p><i>Instructor User ID(s)</i> and <i>Instructor Username(s)</i> are optional, but both fields cannot coexist in the same CSV row or the import procedure will return an error.</p>
Instructor Username (s)	String or numeric (array)	<p>List of the event's instructors, identified by their <i>Username</i>.</p> <p><i>Instructor User ID(s)</i> and <i>Instructor Username(s)</i> are optional, but both fields cannot coexist in the same CSV row or the import procedure will return an error.</p> <p>This is field is case sensitive.</p>
Location ID	Numeric	<p>Location identifier. It is determined by the platform and cannot be edited or removed.</p> <p>Every event must have a <i>Location ID</i> or a <i>Webinar Tool</i>, or both.</p>

Classroom ID	Numeric	<p>Classroom identifier. It is determined by the platform and cannot be edited or removed.</p> <p>This is an optional field, that can be specified when Location ID is set.</p>
Collaboration Tool	String	<p>Optional text to specify an external collaborative tool for learners to get in touch and interact on the course topic.</p>
Video Conference Tool	String	<p>Use this field to set the Video Conference Tool for the vILT event.</p> <p>Accepted values are:</p> <ul style="list-style-type: none"> - zoomv2webinar - zoomv2meeting - webexv2meeting - webexv2event - webexv2training - adobeconnectv2meeting - adobeconnectv2seminar - gotomeetingv2meeting - gotomeetingv2training - gotomeetingv2webinar - msteamsv2event - msteamsv2meeting - custom <p>This is field is case sensitive.</p>
Video Conference Account ID	Numeric	<p>Internal webinar account identifier. It is determined by the platform and cannot be edited or removed.</p> <p>It becomes a mandatory field when the <i>Webinar Tool</i> option is enabled and it is not set to "custom".</p> <p>It must not be used in other cases.</p>

Passcode / Meeting Password	String	<p>Password to access the webinar.</p> <p>It becomes a mandatory field when the Webinar Tool option is enabled and it is not set to "custom".</p> <p>If not specified, the system will automatically generate a password for the webinar.</p>
Video Conference Custom URL	String	<p>This field is mandatory when the Webinar Tool is set to "custom".</p> <p>It must not be used in other cases.</p>
Mark the event as attended if the user accesses the recordings	false / true	<p>This field is mandatory when a <i>Webinar Tool</i> is specified.</p>
Mark the event as attended when the user joins the webinar	false / true	<p>This field is mandatory when a <i>Webinar Tool</i> is specified.</p>
Join In Advance Time For Learner	HH:mm (Example: 00:05)	<p>This field is optional and can be used only when a <i>Webinar Tool</i> is specified and when configuring the <i>Join Button Options</i> for learners and instructors.</p> <p>The learner <i>join in advance</i> time cannot be earlier than the <i>Instructor</i> one.</p>
Join In Advance Time For Instructor	HH:mm (Example: 00:15)	<p>This field is optional and can be used only when a Webinar Tool is specified and when configuring the Join Button Options for learners and instructors.</p> <p>The learner join in advance time cannot be earlier than the Instructor one.</p>
Adobe Connect % for Completion	Numeric	<p>This field is optional and can be used only when a <i>Webinar Tool</i> is set to <i>Adobe Connect V2 Meeting</i> or <i>Webinar</i></p>
Adobe Connect v2 Template	String	<p>This field is optional and can be passed as an empty string.</p> <p>It represents the SCO-ID of the template in the AdobeConnect V2 Account.</p>
Adobe Connect v2 Folder	String	<p>This field is optional and can be passed as an empty string.</p> <p>It represents the SCO-ID of the folder in the AdobeConnect V2 Account.</p>

Adobe Connect v2 Room	String	This field is optional and can be passed as an empty string. It is mandatory when using <i>Adobe Connect V2 Seminar</i> as video conference tool. It represents the SCO-ID of the room in the AdobeConnect V2 Account.
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